



**Ministry of Infrastructure and Public Utilities (MIPU)**

**REQUEST FOR EXPRESSIONS OF INTEREST  
(CONSULTING SERVICES – INDIVIDUAL CONSULTANT)**

**VANUATU**

**Vanuatu Climate Resilient Transport Project**

Project ID.: P167382

**Assignment Title: Consultancy Services for Procurement Specialist (National)**

**Reference No.** (as per Procurement Plan): VU-MIPU-5550101-CS-INDV

1. The Republic of Vanuatu has received financing of US\$ 66million from the World Bank toward the cost of the Vanuatu Climate Resilient Transport Project, and intends to apply part of the proceeds for consulting services under this request for expression of interest.
2. The Ministry of Infrastructure and Public Utilities (MIPU) is now seeking an individual consultant to provide services as a Procurement Specialist (National) to assist MIPU in the management and implementation of procurement for services, works and goods financed under the VCRTP in an efficient and effective way following the rules and procedures of the World Bank Procurement Regulations for IPF Borrowers. The position will report to the Project Implementation Unit (PIU) Head.
3. The consulting services are expected to be provided full time over a 36 month period (estimated to start in 2020 to 2023) , with possibility of extension by another 24 months dependent on project need and performance evaluation, and the Individual Consultant will be based in Port Vila, Vanuatu for the entire period of the services. Specifically, the Procurement Specialist (National) will assist MIPU with the following tasks:
  - (i) Under guidance of the International Procurement Specialist, support the technical and operational aspects of all VCRTP procurements to ensure these will meet the World Bank and Government of Vanuatu (GOV) requirements.
  - (ii) Assist in preparation of various procurement documents, bid notices, Request for Expression of Interest (REOI,) Procurement status reports, Bid Evaluation Reports (BER), upload of these into the World Bank's Systematic Tracking Of Exchanges In Procurement (STEP).

- (iii) Assist in coordination of procurement evaluation teams for various procurement needs and ensure that all the necessary documents and guidance is provided to the procurement /evaluation committees in a timely manner.
- (iv) Assist in review of bid documents, BER and contract award, assist PIU with bid evaluation as necessary through coordination and support role.
- (v) Assist to maintain schedule of procurement process from bid documents to contractor mobilization.
- (vi) Assist to ensure the procurement plan, Project Procurement Strategy for Development (PPSD), and STEP are followed, and reviews any significant changes.
- (vii) Provide operational support, capacity development and system development to MIPU staff.
- (viii) Assist to effectively report all procurement activities.

4. MIPU now invites eligible individuals or consulting firms who can provide a suitable person on an individual basis to indicate their interest in providing the Services. Interested Consultants should provide information in the form of a curriculum vitae demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:
  - Bachelor's Degree or higher in procurement, finance, business, economics or engineering or other relevant fields.
  - At least 03 years of working experience in procurement, project management in infrastructure sector or similar programme.
  - At least 2 years' experience in procurement of public infrastructure projects, especially projects funded by the World Bank or other international development agencies.
5. Selection process will be undertaken in line with the World Bank's "Procurement Regulations for IPF Borrowers" July 2016 (revised November 2017 and August 2018, "Procurement Regulations") for open competitive selection. The most qualified and experienced respondent to this request for expressions of interest will become the preferred candidate for a negotiated time-based contract..
6. The attention of interested Consultants is drawn to **Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" (July 2016, revised November 2017 and August 2018)** ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest
7. Further information including the complete TOR can be obtained at the address below during office hours 09.00 to 15.30 hours Vanuatu time.

8. Expressions of interest clearly marked with “ **VU-MIPU-5550101-CS-INDV - EOI  
Consultancy Services for Procurement Specialist (National)**” must be delivered through email to the address below by **09 July 2020 at 15.30 hours Vanuatu time**

Director PWD, Ministry of Infrastructure and Public Utilities  
Private Mail Bag 9044  
Port Vila  
Vanuatu  
Tel: +678 7775892  
Email: [procurement@vcrtp.org](mailto:procurement@vcrtp.org)